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(510) 656-0920

www.rachelsballet.com
rachel@rachelsballet.com

REGISTRATION FORM:
Summer 2020 / Fall 2020 - Spring 2021

40057 Mission Blvd, Fremont, CA 94539 (MV - Mission Valley Center)
7230 San Ramon Road, Dublin, CA 94568 (LP - Lamps Plus Plaza)

ADMIN ONLY

Paid amount: \$
Payment method: Cash / Check / Credit Card / Auto payment
Evaluation notes:
Teacher:
Class:

PERSONAL INFORMATION

Dancer's first and middle name		Last name	
Birthdate (MM/DD/YY)		Please circle studio location: Dublin / Fremont	
Please circle dancer's costume size (see website for size guide and information)			
S - child / M - child / L - child / S - adult / M - adult / L - adult / XL - adult			
Special needs/comments (asthma, allergies etc.)		Gender	
Mother/guardian's name		Cell phone	
Father/guardian's name		Cell phone	
Street address			
City	State	Zip	
Email/s (this will be used for all communication)			
Emergency contact		Cell phone	
Previous dance training			

SUMMER EXTENDED SESSION: Tuition & all fees payable at registration (fee breakdown available directly from administration)
Summer Extended Session due to Covid-19 (11 weeks) 6/15 - 8/29 2020

Class	Class circle one	Tuition	Registration fee \$100	Discount/ Credit	Total
	A or B	\$	\$	\$	\$
Total:					\$

2020 - 2021 SCHOOL YEAR REGISTRATION:

Payment plan options are located under "Tuition" in Terms and Conditions page 2. Fee breakdown on www.rachelsballet.com

Class	Class circle one	Tuition option	Tuition amount	Flat Fee	Registration fee \$100	Discount/ Credit	Total
	A or B	A or B or C	\$	\$	\$	\$	\$
Total:							\$

TERMS AND CONDITIONS

Rachel's Ballet reserves the right to refuse service to anyone for any reason.

_____ (please initial) AGREEMENT and RELEASE OF LIABILITY

- a) Rachel's Ballet is not responsible for any physical injuries or sickness incurred by any student before, during or after classes. The Studio and instructor/s shall not be liable for any claims, demands, injuries, or causes of action whatsoever to person or property connected with the use of any of the services or facilities of the Studio.
- b) Any and all risks assumed by the student while at the Studio or under the care of the instructor/s are hereby assumed and undertaken by the undersigned and the student.
- c) In the event of medical emergency, the Studio will attempt to contact the undersigned or the emergency contacts on record, but emergency medical care will not be withheld if the contacts cannot be reached. I hereby authorize the Studio to authorize and consent to the administration of any emergency medical treatment on behalf of the minor student.
- d) I acknowledge and understand that, by this agreement, I agree to assume all risks of participating in the Studio's programs and in the event of any illness or injury to the student, I will have no recourse against the Studio or its instructors.
- e) Rachel's Ballet is not responsible for dancers who leave the premises and should always be supervised when entering or exiting the building.

_____ (please initial) USE OF PHOTOGRAPHS / VIDEO / AUDIO

- a) I consent to the use of photographs, video or audio recordings of myself or my child taken in class, dance performances or events for advertising, promotional purposes and website content by Rachel's Ballet.
- b) All photographs (print or electronic), video recordings, and audio recordings of Rachel's Ballet productions and students are the artistic property of Rachel's Ballet. All photos and video/audio recordings of Rachel's Ballet performances and students, including DVD's and CD's, are copyrighted and may not be reproduced in any form.
- c) The usage of cameras, phones, video or audio recording devices, or any other electronic devices during dress rehearsals or performances are not permitted.
- d) Photography and video/audio recording of our classes is not allowed without special permission from Rachel's Ballet.

1. TUITION

There are three (3) payment options:

- A) Annual tuition paid in full 100%
- B) Half tuition in two payments 50%
- C) Four payments 25%

DTL1 - G2: Option A or B - one at the time of registration (prorated if late enrollment) and January 1st. Enrollments after January 1st will be required to pay the remaining annual tuition in full. No option C.

G3 - SS as mentioned above option A, B or C.

The annual tuition for Grade 5 is \$4326. If you cannot pay this in full, we have a payment plan that helps. With this installment plan, 100% or 50% or 25% is due today for enrollment, and the remainder is split due on the 1st of each month from October to May. Each installment payment contributes to pay off the debt to fulfill the annual tuition in full. If you choose to withdraw from our school, we require 30 days notice so the teachers can take the appropriate measure for their classes, dances and choreography. Installment payments are due up until the last day of class for your dancer.

- a) Continuing dancers qualify to waive the registration fee if done so on or before August 15th 2020, no exceptions.
- b) Each installment does not pay for any particular month, but rather contributes to the annual tuition. Therefore, holidays/shutdowns, exams/mock exams, picture day, rehearsals, etc., do not affect the installment amount.
- c) Rachel's Ballet will not mail or issue monthly billing statements or reminders. Please mark your calendars to avoid late fees and missing payments.
- d) Late Enrollment - Tuition can be prorated for late enrollment and/or dancers can attend make-up classes.
- e) A 30-day written notice (email) is required for withdrawal from the Fall-Spring school year. The 20% down at registration is non refundable and excluded from the 30 days notice.
- f) Due to examinations and showcase preparations we are unable to offer refunds after March 1st.

TERMS AND CONDITIONS

continued

2. ADDITIONAL FEES and PAYMENT INFORMATION

- a) All additional fees such as flat fee, registration (if applicable) and Nutcracker (if applicable) are due at the time of enrollment.
- b) Flat fee includes: RAD exams, showcase tickets, costume fee. There is no flat fee for conditioning classes. Additional dance forms is \$85 for costume only.
- c) Registration fee is annually \$100 with continuing dancers qualifying to waive the registration fee if done so on or before before August 15th 2020, no exceptions.
- d) Metal Drop Boxes are available outside and inside both locations for your convenience to deposit payments and registration forms.
- e) Payment methods: Checks made payable to “Rachel’s Ballet”, cash, auto pay or credit card. Please include your dancers name in the memo.
- f) All payments including those for fees and costumes, are not refundable. The remaining balance for tuition will be refunded excluding the 30 day notice period where the dancer may still attend classes.
- g) A \$35 fee will be assessed to the student’s account for each returned check.
- h) A \$25 late fee per month will be charged if a tuition installment is not received by the first (1st) day of the month.
- i) Students must be current in payments of all tuition and fees to participate in our school.

3. CLASSES (Note: Classes are subject to change based on enrollment and the director's discretion)

- a) Class placement and advancement to the next level are at the discretion of the Director and the instructors.
- b) Rachel’s Ballet reserves the right to alter the classes and/or faculty without prior notice.
- c) If a class is cancelled, arrangements will be made for either a replacement class or students may attend another class in its place.
- d) Pre-Professional Dance Company (PPDC) admittance is by invitation only by the Director and instructor/s.

4. DRESS CODE AND CODE OF CONDUCT

- a) Dancers are required to adhere to the strict dress code which can be found on the website. Failure to observe may result in the dancer not being permitted to participate in classes, exams and performances. Please, no jewelry other than stud earrings.
- b) Do not bring valuables to the premises as Rachel’s Ballet is not responsible for lost or stolen goods. Lost and found items are donated monthly.
- c) Food should be consumed in the lobby areas only and kindly keep this area neat and clean. Please do not bring gum, nuts or popcorn. Water and sports drinks are the only consumable items permitted in the studios.

By signing below, I agree to the Agreement and Release of Liability and all of the above entries.

Parent/Guardian/Adult Student: please print name and sign: _____

Date _____

IMPORTANT DATES 2020 - 2021

School year: September 8th 2020 - May 29th 2021

Thanksgiving: Nov 23-28

Winter Break: Dec 21-Jan 2

Spring Break (No Classes)

Monday April 5-Sat April 10 (Dublin Location Only)

Monday April 5-April 10 (Fremont Location Only)

Annual Showcase 5/29

FEES	Tuition			Fees	
	Class	"C" 25%	"B" 50%	"A" 100%	Flat Fee
DTL1: Dance to your own tune 1	N/A	\$443	\$886	\$311	\$100
DTL2: Dance to your own tune 2	N/A	\$443	\$886	\$311	\$100
PP: Pre-Primary	N/A	\$865	\$1730	\$338	\$100
P: Primary	N/A	\$865	\$1730	\$338	\$100
G1: Grade 1	N/A	\$1082	\$2163	\$352	\$100
G2: Grade 2	N/A	\$1236	\$2472	\$356	\$100
G3: Grade 3	\$876	\$1751	\$3502	\$360	\$100
G4: Grade 4	\$1082	\$2163	\$4326	\$364	\$100
G5: Grade 5	\$1082	\$2163	\$4326	\$369	\$100
IF: Intermediate Foundation	\$1810	\$3620	\$7241	\$468	\$100
INT: Intermediate	\$1810	\$3620	\$7241	\$488	\$100
AF: Advanced Foundation	\$1854	\$3708	\$7416	\$565	\$100
A1: Advanced 1	\$1854	\$3708	\$7416	\$570	\$100
A2: Advanced 2	\$1854	\$3708	\$7416	\$580	\$100
SS: Solo Seal	\$1854	\$3708	\$7416	\$725	\$100
CNTP: Contemporary	\$221	\$443	\$886	\$175	\$100
JAZZ/LYR/MOD: Jazz/Lyrical/Modern	\$221	\$443	\$886	\$175	\$100
HH/TAP: Hip Hop/Tap	\$221	\$443	\$886	\$175	\$100

PRIVATE ADDITIONAL COACHING	
Solo (1)	\$72 per 30 minutes
Duo (2)	\$57 each student per 30 minutes
Trio (3)	\$43 each student per 30 minutes
Groups of 4 to 5	\$33 each student per 30 minutes
Groups of 6 to 7	\$28 each student per 30 minutes
Groups of 8 to 14	\$23 each student per 30 minutes
Groups of 15+	\$21 each student per 30 minutes



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RACHEL'S BALLET POLICIES

in addition to the Terms & Conditions from registration.

The safety and health of all of our dancers, teachers and community is first and foremost the top priority for our school.

1. ABSENCES

- a) No credit or refund is given for illness, vacations, or other absences. Please see the "Make-Up Classes" section below for more details.
- b) Students who are absent due to emergency, illness, family trip, etc. are still charged the same tuition installments. Students who are or will be absent for one month or more have the option to withdraw from the school and pay the \$100.00 Registration Fee when they return.
- c) If the instructor determines that a student requires additional tutoring for work missed to keep up with the class, the student may be required to take private lessons at an additional cost.

2. MAKE-UP CLASSES

- a) Students should email rachel@rachelsballet.com ideally two days in advance before attending a make-up class.
- b) Students may make-up missed classes as available at both locations, but only for the same grade level or below. Students who are nine years and older may attend a Contemporary, Hip Hop, Jazz, Lyrical, Modern or Tap class as a make-up class.
- c) Make-up classes may be taken before or after an absence, but should be within the same school term as the absence. For example, you cannot make-up a Fall-Spring School Year absence during a Summer Session; you cannot make-up a Summer Session absence during the Fall-Spring School Year.
- d) It is the student/parent's responsibility to schedule make-up classes for absences.

3. COMMUNICATION

- a) Correspondence is available via email rachel@rachelsballet.com. For urgent matters, please call 510-656-0920.
- b) Communication at our school is done primarily by email and our website. Please check your e-mail regularly for updated information such as schedule changes, rehearsals, performances, exams and other announcements that may affect you/your dancer. The Rachel's Ballet website contains all resources and can provide information such as important dates, fees, policies etc. to answer immediate questions.
- c) Teachers are not available during class time for parent/teacher discussions. If you would like to talk with a teacher about your child's progress, please leave your name and contact information with the teacher, or email rachel@rachelsballet.com to request the teacher to contact you.

4. RAD EXAMINATIONS (as applicable)

The Royal Academy of Dance (RAD) examinations may occur on school days and could require your dancer missing school for a partial day or full day. All exam scheduling is done by RAD (not Rachel's Ballet) and there are unfortunately no changes after RAD assigns the schedule of individual dates and times.

6. A + B CLASSES

Some twice a week classes are divided into three classes. In these cases one is called class A and one is called class B and the third class is A+B combined. Parents may choose which class they prefer their dancer to attend, A or B and the A+B class is mandatory for all dancers to come together for any rehearsals, exam preparation, choreography, etc.

7. COSTUMES

Costumes are required for Rachel's Ballet productions which are all rentals and supplied by Rachel's Ballet for Showcase (May). Other dance forms and PPDC classes will require costumes to be purchased and more information will be supplied by the administrator/teachers.

Measurement guides and sizing info is as follows:

Measure in **INCHES** and remember to keep room for growth as showcase is in May. If in-between sizes please use the **GIRTH** measurement as your deciding factor.

BUST/CHEST: Dancer's arms should be down and relaxed. Measure around the fullest part of the chest keeping the measuring tape parallel to the floor.

WAIST: Measure the natural waistline (belly button)

HIPS: Measure the fullest part of the lower body.

GIRTH: Measure from the center of one shoulder, down the front of the torso, through the crotch and up the back to the starting point.

INSEAM: Measure the inside of the leg from the crotch down to the ankle bone.

CHILD (girls)	SMALL	MEDIUM	LARGE	ADULT	SMALL	MEDIUM	LARGE	X LARGE
Bust	24 - 26"	27 - 29"	30 - 32"	Bust	33 - 34"	35 - 37"	38 - 40"	41 - 43"
Waist	21 - 22"	23 - 24"	25 - 26"	Waist	24 - 26"	27 - 29"	30 - 32"	33 - 35"
Hips	25 - 27"	28 - 30"	31 - 33"	Hips	34 - 36"	37 - 39"	40 - 42"	43 - 45"
Girth	40 - 43"	44 - 48"	49 - 52"	Girth	55 - 58"	59 - 61"	62 - 64"	65 - 67"
Inseam	20"	25"	28"	Inseam	31"	32"	33"	33"

CHILD (boys)	SMALL	MEDIUM	LARGE	ADULT	SMALL	MEDIUM	LARGE	X LARGE
Chest	24 - 26"	27 - 30"	31 - 33"	Chest	34 - 37"	38 - 41"	42 - 45"	46 - 48"
Waist	21 - 22"	23 - 24"	25 - 27"	Waist	28 - 31"	32 - 35"	36 - 39"	40 - 42"
Inseam	21.5"	25.5"	28"	Inseam	32"	34"	34"	34"