

Meeting Notes

Parent & Teacher Meeting – 2019-20 School Year

Meeting Date: Friday, May 22, 2020

Today's Date: Wednesday, May 27, 2020

Dear Parents and Students:

Thank you so much for participating in our Zoom meetings last Friday. It was so good to see everyone after this long absence from the studio. I would also like to thank our teachers who stepped up and worked hard to meet the challenges of sheltering in place. Many thanks to them for becoming Zoom experts for our classes and for our meetings with you. We were glad to receive your questions and comments so that we could clarify our plans for moving forward.

I have given serious thought to your requests to continue attending classes online, via Zoom. This has been an effective tool to help us all stay involved while studio attendance has been unavailable. Despite this, I have many concerns about needing an in-person experience with teachers and other students, being equipped with proper flooring to support correct form and avoiding potential injury, and adequate space for movement. I was very touched by the courage and tenacity that so many of you displayed in order to keep your ballet experience alive and thriving. Over this past weekend, I was very torn over the question, "To Zoom, or not to Zoom?" Thanks to your feedback, **you** have made it abundantly clear that you love it and you want it. So, I am happy to announce that we will continue developing and having our Zoom classes.

In addition, as a result of so many requests, we are working on establishing an electronic method of payment so that you can pay for your classes online or through your bank App. I expect to provide you with those details in a separate email as soon as it is available.

If the local health order allows, we will re-open our studios as follows:

To make up for the time lost during the shelter-in-place, our Extended Session will begin on Monday, June 15, 2020. It will continue with the same class schedule we followed for the Spring 2020 session, and will conclude on Saturday, August 29, 2020.

If you are not available to continue during the Extended Session, your already-paid tuition can be credited toward the Fall Session. If you are not returning at all, you may be eligible for a refund.

- **Please read the 2020 Tuition & Fee Adjustments on the next page. Then:**
- **Let us know by Monday (June 1)** if you want to return to ballet classes for the Extended Session (Mon, Jun 15 - Sat, Aug 29), or one of the other Options.
Send your email to admin@rachelballet.com with your selection of Option A, B or C.

2020 TUITION & FEE ADJUSTMENTS

Please select the option that best applies to you:

TUITION OPTION A

For those who paid through the 2020 Spring Session:
Credit will be offered for the 2020 Extended Session.

TUITION OPTION B

For those who paid through the 2020 Spring Session
and cannot attend the 2020 Extended Session:
Credit will be offered for the 2020 Fall Session.

TUITION OPTION C

Withdrawal Refund for those who Paid In Full (PIF) for 2019-20:
For someone who is not continuing in 2020-21, a refund in the
amount of two installments will be given. By exercising your 30-day
notice, a Withdrawal Student is welcome to make up additional classes
through Sat, Aug 29, 2020.

OTHER FEES

- Showcase and Competition fees will be refunded to Seniors.
- Showcase and Competition fees will be credited to the 2020-21 school year for all others (non-Seniors).
- 2020 ICON Competition is rescheduled to August.
- 2020 RAD Exam will be rescheduled to the last few weeks of August.

ZOOM CLASS SCHEDULE - LOWER LEVELS

Extended Session - Tuesday and Thursday

DTL1 9:15-9:45 AM (30 min)
DTL2 9:50-10:20 AM (30 min)
PP 10:30-11:25 AM (55 min)
P 11:30 AM-12:25 PM (55 min)
G1 1:00-1:55 PM (55 min)
G2 2:00-2:55 PM (55 min)

Below is a list of Q&A (questions and answers) from the meetings. Please feel free to write to me if you have any additional questions.

Q&A

1. SUMMER

Q. What's the plan for summer?

A. To make up for the time lost during the shelter-in-place, our Extended Session will begin on Monday, June 15, 2020. It will continue with the same class schedule we followed for the Spring 2020 session, and will conclude on Saturday, August 29, 2020.

2. LOCATION

Q. Have you considered an outdoor classroom setting?

A. It is most appropriate for us to conduct classes at the studio. Each room is properly equipped with the best floor materials, mirrors and barres to support growth and learning with minimal risk of injury. It is up to the teacher's discretion to open the doors for best ventilation. Safety and security are of our utmost concern.

3. TEMPERATURE CHECK - 98.6° IS NORMAL

Parents, please check your own as well as your child's temperature before coming to class.

Everyone must check their temperature before entering all Rachel's Ballet studios and performing facilities. Please do not attend if your temperature is 99° or above. By abstaining from attending class, your child can get well more quickly and avoid spreading any kind of illness to others.

NOTE: We will require a temperature check of everyone; parents, students, teachers, staff & others. We have a touchless thermometer at each studio for this purpose.

4. FACE SHIELD & MASKS

Q. Is a face shield required as shown in the video or are face masks okay?

A. A face covering is required. Either covering – shield or mask – is acceptable. It is advised not to use a mask on very small children, so a shield will be more appropriate for them. Shields and masks should be washed with soap and water or a disinfectant after every use.

5. CLASS SIZE | SOCIAL DISTANCING

Q. Will there be reduced size classes?

A. Yes. To accommodate social distancing standards, class size will be determined by the size of the room. Markers are placed throughout the studio to show 6-foot distances. Also, teaching and movement flow patterns are being implemented to keep students from bunching up and getting too close to each other. As you may have experienced during exam sessions, students will wait spaced apart at the barre while each takes a turn to dance.

6. ONLINE PAYMENT METHOD

Q. Are you considering electronic payment options going forward?

A. We are in the process of establishing electronic/online pay options. We will send an email to you when it is available.

7. SUMMER SESSION

Q. Can you explain a bit more about the ballet company that will be teaching in summer?

A. We are Rachel's Ballet, whom you know and love.

Q. Is mid-June to end of August just all make up missed classes?

A. Yes, it covers the many weeks of training that you missed during the shelter-in-place.

8. SHOWCASE FEES

Q. If my child attends summer and RAD, but does not attend the next school year, will the Showcase fee be refunded?

A. Yes.

9. RAD - ROYAL ACADEMY OF DANCE

Q. Can the dancer skip the summer session, but just join the RAD exam?

A. You must attend the Extended Session in order to take the exam in August. Our goal is for you to be fully prepared when taking all exams. We want you to be set up for success and to have a positive experience. Therefore, it is necessary for you to be currently training when taking your RAD exam. It would not be fair to you to skip your training and go straight to the exam.

10. LEVEL ADVANCEMENT

Q. If the student doesn't take the exam do they still move to next level?

A. You will still advance to the next level for Fall, but you will not have a RAD Certificate for this year.

11. VACATION SCHEDULE | SUMMER OPTION

Q. If we are planning a vacation in the summer, what is the best time that will affect RAD preparation and exam the least?

A. If you can attend the Extended Session, and you take a vacation, you have until August 29 to make up any time missed.

12. ONLINE CLASSES VIA ZOOM

Q. Would there be an option of online classes via Zoom?

A. Classes via Zoom will be available. You must choose either one, in-studio or online via Zoom, but not a combination of both. This helps us keep the classes consistent. Please note that you must attend classes in person in order to prepare for the RAD exam. Zoom classes will cost the same as in-studio classes. Please see the Zoom schedule on page 2 for online options for DTL1-G2.

13. CLASS SCHEDULE

Q. Is the class schedule posted?

A. The Extended Session (June 15- Aug 29, 2020) is an extension of the 2019-20 school year. The class schedule remains the same as it has been for 2019-20. The new 2020-21 schedule will be determined at a later date.

14. PPDC

Q. Will PPDC continue?

A. Yes.

15. KUVANA WINTER INTENSIVE

Kuvana Foundation for the Arts will provide a Winter Ballet Intensive. We encourage you to visit their website for more details. Note that Rachel's Ballet does not receive any monetary compensation for supporting them. See Kuvana.org

16. TRANSITION TIME BETWEEN CLASSES

Q. If we have regular class, will you set up the transition time for 15 minutes between each classes?.

A. We expect to allow at least 5 minutes between classes so that teachers can sanitize the room and check-in students for the next class. If more time is needed, we will adjust and let you know.

17. GENERAL

Q. Are we getting all of this in a meeting minutes form?

A. Yes. Here it is!

18. THANKS

Q. Thank you for all the hard work...

A. Many thanks to you, too. We very much appreciate your dedication and support.

Sincerely,

Rachel Tan and the Rachel's Ballet Staff